BOARD OF WATER COMMISSIONERS

Regular Meeting Agenda

Tuesday, October 18, 2022 6:15 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the September 20, 2022 Regular Board Meeting
5. Approval of the Department Reports for the Month of September 2022
6. Public Participation
7. Customer Correspondence
8. Committee Reports
9. On-call Engineering RFQ
10. Investments
11. Superintendent's Report
12. Chairperson's Report
13. Old Business
14. New Business
15. Adjournment

Next Meeting: Tuesday, November 15, 2022 at 6:15 pm

BOARD OF WATER COMMISSIONERS
SEPTEMBER 20, 2022 – REGULAR MEETING

PRESENT: Chairperson Dunn; Commissioners Phelan, Suarez, Porrini and Ferrier; and Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Robert Longo; Assistant Superintendents Pagliaruli, Bolduc, Keegan and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

   Chairperson Dunn called the meeting of the Board of Water Commissioners to order at 6:41 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE AUGUST 16, 2022 REGULAR BOARD MEETING.

   On motion of Commissioner Suarez and seconded, it was voted to approve the August 16, 2022 minutes as presented. Chairman Dunn abstained.
   Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF THE AUGUST 2022

   On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the August 2022 Department Reports as presented.
   Motion passed.

6) PUBLIC PARTICIPATION.

   None.

7) CUSTOMER CORRESPONDENCE.

   None.

8) COMMITTEE REPORTS.

   None.

9) ON-CALL ENGINEERING RFQ.

   None.

10) INVESTMENTS.

None.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) CHAIRPERSON'S REPORT.

No action taken.

13) OLD BUSINESS.

None.

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 7:18 p.m., on motion of Commissioner Suarez and seconded, it was unanimously voted to adjourn.

ATTEST:____________________________________

Renee M. LaMarre
Water & Sewer Administrative Assistant

BRISTOL WATER DEPARTMENT
SEPTEMBER 2022

WATER BILLING

Water Bills rendered September 2022	$813,290.75
Water Bills remaining unpaid as of September 2022	$288,339.49

PRECIPITATION

For the Month	7.09 "	Normal	4.28 "	Departure from Normal	2.81 "
For the Year	38.26 "	Normal	35.66 "	Departure from Normal	2.60 "

RESERVOIR CAPACITY

Total Available Capacity - September 2022	926,310,000	Gallons	72.461%

PRODUCTION

Monthly Production - September 2022	158,247,000	Gallons
Monthly Production - September 2021	155,673,000	Gallons

CASH STATEMENT WATER

BALANCE:SEP 1, 2022	2,676,018.95
REVENUE:	
ACCOUNTS RECEIVABLE	764,021.15
SERVICE ACCOUNTS	28,559.64
FINES	1,000.00
SEWER ACCOUNTS	512,213.92
LIENS	833.79
PENALTIES	4,543.50
REMOVE METER	
CLOSING COSTS	6,225.00
REINSTATE FEES	2,625.00
ASSESSMENTS	500.00
ADMIN FEE/LIENS (WPC)	
LAND LEASE	4,776.54
CELL TOWER LEASE	16,189.93
SCRAP METAL SALES	392.00
TIMBER SALES	
TRANSFER FROM GROVE/WOLCOTT	
TOTAL REVENUE:	1,341,880.47
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,341,880.47
DISBURSEMENTS (VOUCHERS):	879,997.05
TRANSFERS:	
SEWER TRANSFER (CITY)	
SEWER TRANSFER (BWSD)	503,488.13
TRANSFER TO PROCUREMENT ACCOUNT	
TRANSFER TO GOALS ENABLING	

ACCOUNT BALANCES:

SUPER NOW CHECKING ACCOUNT	
BALANCE: SEP 30 , 2022	2,634,414.24
GOALS ENABLING FUND	
BALANCE: SEP 30 , 2022	5,390,222.24
CONSTRUCTION ACCOUNT	
BALANCE: SEP 1, 2022	92,432.39
DEPOSIT	20,458.89
DISBURSEMENTS	(18,628.00)
BALANCE: SEP 30, 2022	94,263.28
PAYROLL CASH ACCOUNT	
BALANCE: SEP 1, 2022	171,879.62
DEPOSIT	214,554.49
DISBURSEMENTS	(216,776.25)
BALANCE: SEP 30, 2022	169,657.86

2022 2023 BRISTOL WATER DEPARTMENT BUDGET							
Sep-22							
		APPROVED BUDGET	EXPENDED JULY	EXPENDED AUGUST	EXPENDED SEPTEMBER	EXPENDED TO DATE	% TO DATE
CLASSIFICATION		2022 2023	2022 2023	2022 2023	2022 2023	2022 2023	2022 2023
SALARIES	$	**2,885,636.00**	$283,154.42	$161,300.20	$206,823.61	$651,278.23	**22.57%**
FRINGE BENEFITS	$	**1,652,144.00**	$159,879.25	$130,108.16	$98,692.24	$388,679.65	**23.53%**
OPERATING SERVICES	$	**2,744,602.00**	$132,726.21	$140,136.12	$177,132.03	$449,994.36	**16.40%**
MATERIALS & SUPPLIES	$	**1,026,585.00**	$30,289.12	$72,676.35	$106,973.16	$209,938.63	**20.45%**
CAPITAL OUTLAY	$	**1,466,516.00**	$0.00	$140,693.20	$14,000.00	$154,693.20	**10.55%**
GRAND TOTAL	$	**9,775,483.00**	**$606,049.00**	**$644,914.03**	**$603,621.04**	**$1,854,584.07**	**18.97%**
OPERATING SERVICES							
LIGHT & POWER	$	**410,505.00**		$32,411.27	$42,294.94	$74,706.21	**18.20%**
TELEPHONE	$	**17,380.00**	$1,603.66	$1,501.34	$2,069.61	$5,174.61	**29.77%**
POSTAGE	$	**49,000.00**	$3,000.00	$2,880.80	$3,506.48	$9,387.28	**19.16%**
ADVERTISING	$	**1,000.00**			$40.00	$40.00	**4.00%**
CLOTHING/UNIFORMS	$	**6,680.00**	$79.98		$180.00	$259.98	**3.89%**
MAINTENANCE/SERVICE	$	**55,015.00**		$5,221.67	$37,231.57	$42,453.24	**77.17%**
LEASE	$	**15,473.00**	$1,319.61		$1,271.10	$2,590.71	**16.74%**
CONFERENCE & MEMBERSHIP	$	**30,550.00**	$294.50	$2,329.60	$1,275.72	$3,899.82	**12.77%**
TAXES	$	**615,494.00**	$51,291.17			$51,291.17	**8.33%**
PROFESSIONAL SERVICES	$	**290,200.00**	$14,673.80	$11,375.05	$17,451.72	$43,500.57	**14.99%**
LIENS	$	**6,300.00**			$595.00	$595.00	**9.44%**
MISCELLANEOUS	$	**6,570.00**	$164.99	$537.83	$139.94	$842.76	**12.83%**
CONTRACTOR SERVICES	$	**559,600.00**	$12,612.31	$35,754.89	$34,321.15	$82,688.35	**14.78%**
DEBT SERVICES	$	**345,035.00**	$1,609.16	$3,206.84	$3,169.71	$7,985.71	**2.31%**
SEWER USE FEE	$	**10,800.00**				$0.00	**0.00%**
NEW BRITAIN AGREEMENT	$	**325,000.00**	$46,077.03	$44,916.83	$33,585.09	$124,578.95	**38.33%**
TOTAL OPERATING SERVICES	$	**2,744,602.00**	**$132,726.21**	**$140,136.12**	**$177,132.03**	**$449,994.36**	**16.40%**
SUPPLIES AND MATERIALS							
MOTOR FUELS	$	**56,079.00**		$6,230.48		$6,230.48	**11.11%**
OFFICE SUPPLIES	$	**27,240.00**	$894.94	$883.95	$4,969.11	$6,748.00	**24.77%**
MAINTENANCE SUP & MATERIALS	$	**374,000.00**	$15,145.15	$20,664.88	$47,429.32	$83,239.35	**22.26%**
MV PARTS & SUPPLIES	$	**15,150.00**	$178.20	$351.72	$4,366.61	$4,896.53	**32.32%**
MV SERVICE & REPAIRS	$	**44,000.00**		$1,387.41	$1,642.81	$3,030.22	**6.89%**
FUEL OIL	$	**41,250.00**				$0.00	**0.00%**
CHEMICAL TREATMENT	$	**195,163.00**		$29,087.08	$34,494.48	$63,581.56	**32.58%**
INSURANCE	$	**273,703.00**	$14,070.83	$14,070.83	$14,070.83	$42,212.49	**15.42%**
TOTAL SUPPLIES & MATERAILS	$	**1,026,585.00**	**$30,289.12**	**$72,676.35**	**$106,973.16**	**$209,938.63**	**20.45%**
CAPITAL OUTLAY							
CAPITAL EQUIPMENT	$	**166,000.00**				$0.00	**0.00%**
CAPITAL OUTLAY	$	**893,611.00**		$78,054.00		$78,054.00	**8.73%**
MISC. UTILITY ASSETS	$	**406,905.00**		$62,639.20	$14,000.00	$76,639.20	**18.83%**
CAPITAL OUTLAY TOTAL	$	**1,466,516.00**	**$0.00**	**$140,693.20**	**$14,000.00**	**$154,693.20**	**10.55%**
GRAND TOTAL	$	9,775,483.00	$606,049.00	$644,914.03	$603,621.04	$1,854,584.07	18.97%

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2022-23					
CAPITAL EQUIPMENT	**BUDGET REQUEST 2022-23**	**EXPENDED JULY 2022**	**EXPENDED AUG 2022**	**EXPENDED SEPT 2022**	**EXPENDED TO-DATE**
2023 CHEVY 2500	$36,000.00				$0.00
CHEVY 3500 4WD FLATBED W/ PLOW AND LIFT GATE	$65,000.00				$0.00
NEW SUV	$65,000.00				$0.00
					$0.00
					$0.00
TOTAL CAPITAL EQUIPMENT	**$166,000.00**		**$0.00**	**$0.00**	**$0.00**
UTILITY ASSETS					
DISTRIBUTION SECTION					
(1) Chop Saw	$1,000.00				$0.00
(1) Honda Generator	$1,130.00				$0.00
Signage	$2,500.00				$0.00
Mueller Power Operator	$4,000.00				$0.00
(3) Pin Locators	$1,900.00				$0.00
3" Wacker Mud Sucker Pump	$1,915.00				$0.00
Jumping Jack Compactor	$2,649.00			$6,550.00	$6,550.00
Insertion Valves	$28,000.00				$0.00
Regulator Repairs	$15,000.00				$0.00
Automatic Flushing Stations	$7,000.00				$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	**$65,094.00**	**$0.00**	**$0.00**	**$6,550.00**	**$6,550.00**
METER SHOP SECTION					
5/8" Meters 650@132	$85,800.00		$10,260.00	$7,450.00	$17,710.00
Transmitters 200 @107.5	$21,500.00		$27,000.00		$27,000.00
1 1/2" T-10 METER (5)	$3,442.00				$0.00
1" T-10 METER (10)	$3,202.00				$0.00
2" T-10 METER (5)	$4,380.00				$0.00
3/4" T-10 METER(20)	$4,560.00				$0.00
R900 Belt Clip Tranceiver	$13,400.00				$0.00
Schonstedt Model GA-52Cx (2)	$2,109.00				$0.00
6" DETECTOR CHECK (2)	$6,418.00				$0.00
					$0.00
					$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	**$144,811.00**	$0.00	**$37,260.00**	**$7,450.00**	**$44,710.00**
WATER TREATMENT PLANT SECTION					
Rebuild High Service Pump	$45,000.00				$0.00
Rebuild Hill St Pump	$45,000.00				$0.00
LMI Chemical Feed Pumps	$10,000.00				$0.00
(2)Peristaltic Chemical Feed Pumps	$10,000.00				$0.00
Effluent Ultrasonic Flow Meters					$0.00
					$0.00

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2022-23						
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	**$110,000.00**	**$0.00**		**$0.00**	**$0.00**	**$0.00**
WATERSHED SECTION						
						$0.00
Enclosed Equipment Trailer	$27,000.00					$0.00
						$0.00
						$0.00
						$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	**$27,000.00**	**$0.00**		**$0.00**	**$0.00**	**$0.00**
OFFICE SECTION						
Drive Through Renovations	**$60,000.00**			$25,379.20		$25,379.20
TOTAL UTILITY ASSETS OFFICE SECTION	**$60,000.00**	**$0.00**		**$25,379.20**	**$0.00**	**$25,379.20**
TOTAL UTILITY ASSETS	**$406,905.00**	**$0.00**		**$62,639.20**	**$14,000.00**	**$76,639.20**
	BUDGET REQUEST 2022-23	**EXPENDED JULY 2022**		**EXPENDED AUG 2022**	**EXPENDED SEPT 2022**	**EXPENDED TO-DATE**
CAPITAL IMPROVEMENTS						
Water Main Replacements	$250,000.00					$0.00
Boiler At 119 Riverside	$38,611.00					$0.00
Hydrants	$85,000.00					$0.00
Well Redevelopment	$45,000.00					$0.00
Reservoir Improvements	$150,000.00					$0.00
Upgrades to Barlow St Pump Station	$75,000.00					$0.00
Roof Replacement-Well Sites & Pump Stations	$80,000.00			$78,054.00		$78,054.00
Upgrades to Fire Alarm System	$50,000.00					$0.00
Flocculation and Sedimentation Equipment	$120,000.00					$0.00
						$0.00
						$0.00
TOTAL CAPITAL IMPROVEMENTS	**$893,611.00**	**$0.00**	#	**$78,054.00**	**$0.00**	**$78,054.00**
TOTAL CAPITAL OUTLAY	**$1,466,516.00**	**$0.00**		**$140,693.20**	**$14,000.00**	**$154,693.20**
SCADA IN PROGRESS				44681.48	86799.75	131481.23

What are you looking for?

Current Monthly Summary ★

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	742	$115,262.84
EFT (Check)	276	$49,601.46
Online Bank Direct	285	$48,103.44
PayPal	69	$12,566.36
PayPal Credit	2	$417.56
Venmo	7	$1,063.92
Total	1381	$227,015.58

Monthly Invoice Summary

Invoice Count

No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	6145

Auto-Pay Statistics

Invoice Type	AutoPay
Water	2547

Customer Registration Statistics

Customer Count	Registered Count	Registered %
21803	9712	44.54

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
3721	2914	78.31